

Lebanon Valley College
BULLETIN

EXTENSION, SATURDAY
and EVENING CLASSES

1948 - 1949

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LEBANON VALLEY COLLEGE
ANNVILLE, PA.

Faculty of Extension, Saturday and Evening School

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LEBANON VALLEY COLLEGE BULLETIN

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ANNVILLE, PENNSYLVANIA

Dr. P. A. W. Wallace, Editor; Publications Committee: P. A. W. Wallace, Mary E. Gillespie, A. H. M. Stonecipher.

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GENERAL STATEMENT

Through extension work in Harrisburg, evening classes at the college in Annville, and summer school, Lebanon Valley College has for many years enabled many students to obtain college courses and secure academic degrees while continuing their regular occupations. By a careful selection of courses and consultation with the heads of the departments of the college or the director of extension and evening classes, a student can meet the requirements of the college for a baccalaureate degree while earning a livelihood.

All extension and evening courses are taught by full-time members of the college faculty. The courses offered in extension and evening class work are so alternated from year to year that a student can readily secure those required for graduation.

ACADEMIC STANDING

Lebanon Valley College is fully accredited by the Department of Public Instruction of Pennsylvania, the American Association of Colleges and Secondary Schools of the Middle Atlantic States and Maryland. It is a member of the Association of American Colleges and of the American Council on Education.

Lebanon Valley College is a Member of the National Association of Schools of Music. The Conservatory of Music is fully accredited by the Department of Public Instruction of Pennsylvania.

LOCATION

The college is situated at Annville, twenty-one miles east of Harrisburg on the Benjamin Franklin Highway. Students from Harrisburg and the vicinity may commute to the college in less than forty minutes time.

REQUIREMENTS FOR DEGREE

Lebanon Valley College offers the degree of Bachelor of Arts (A.B.) and the degree of Bachelor of Science (B.S.)

Residence Degrees will be conferred only upon candidates who have completed a minimum of 30 semester hours work **Requirement** in regularly conducted classes on the college campus. This requirement may be met through attendance at evening and Saturday classes offered at the college.

Hours Candidates for degrees must obtain a minimum of 126 semester hours credits in academic work and four in Physical Education. Extension and evening class students are not required to have the work in Physical Education.

Quality Points Candidates for degrees must also obtain a minimum of 130 quality points, computed as follows: for a grade of A, 3 points for each credit hour; for a grade of B, 2 points; for a grade of C, 1 point. No quality credit will be given for a grade of D. As part of this total requirement, every candidate must present at least 24 semester hours in one department (to be known as his Major), and at least 16 semester hours in another department (to be known as his Minor). Both Major and Minor must be selected before registration for the sophomore year, the Minor to be suitably related to the Major and chosen with the advice and approval of the Head of the Major Department.

The A.B. degree will be awarded to those fulfilling the requirements for a Major in the following departments: English, French, German, Greek, History, Latin, Mathematics (Arts option), Political Science, Religion, Sociology, Philosophy, and Psychology. The B.S. degree will be awarded to those fulfilling the requirements for a Major in the following departments: Biology, Chemistry, Mathematics (Science option), Physics, Business Administration and Economics, Education, and Music Education.

Students majoring in Education must take two Minors of not less than 18 semester hours each.

GENERAL REQUIREMENTS

Certain courses embodying the fundamentals of a liberal education, are required by all students. These courses, which vary slightly according to the degree sought, are as follows:

English 16 and 26	12 hours
Foreign Language ¹	
History ²	6 hours
Hygiene and Orientation	2 hours
Mathematics ³	
Philosophy 32	2 hours
Physical Education	4 hours
Psychology 13	3 hours
Religion 14 and 82	6 hours
Science ⁴	
Social Studies	6 hours
Economics 16 or	
Philosophy 23-A and 23-B or	
Political Science 16 or	
Sociology 13 and 23	

¹ For the A.B. degree 12 hours of Foreign Language are required.

For the B.S. degree 6 hours are required above the beginners' course. Courses may be selected from French, German, Greek, Latin, or Spanish.

² This may be made up from the following courses: History 13, 123, 213, 23-A, 23-B, 46, 412, 422, 43-B.

³ Math. 13, 23, and 48 are required for the degree of B.S. in Science. Pre-Medical students may substitute an elective for Math. 48. Students majoring in Business Administration and Economics are required to take Math. 13 and 23 or 113 and 123.

⁴ Biology 18, Chemistry 18, and Physics 18 are required of candidates for the B.S. degree with a major in Science. Others may elect one of the three.

For explanation of the numbers see the college Bulletin.

Students outlining a course for a degree should communicate at once with the Head of the Department in which they intend to Major.

Candidates for the Baccalaureate degree who desire to be admitted to advanced standing by virtue of work done in other institutions should lose no time in having their credits evaluated by the Registrar in order that they may be informed as to what requirements they must meet for graduation.

PRE-PROFESSIONAL COURSES

The college offers pre-medical, pre-legal, and pre-theological courses to prepare students for entrance to schools of Medicine, Law, and Theology. For students who wish to major in the field of economics in preparation for the business world, the college offers a course in Business Administration. Students interested in these fields should write to the Registrar for the College Bulletin.

MUSIC

The college has a separate department, the Conservatory of Music, for those interested in Music. Students interested in this field should write either to the Director of the Conservatory of Music or the College Registrar for the bulletin of the Conservatory.

CREDITS

Credits will be issued to all students showing the courses attended, grades and number of semester hours credit.

FEES

A fee of one dollar will be charged for matriculation. In the case of students registered in both extension and evening courses only one matriculation fee is required. The tuition charge for Extension and Saturday and Evening Courses will be \$12.00 for each

semester hour of credit. **A special tuition fee of \$5.00 per semester hour will be charged persons who desire to take any of the courses as an auditor, without examination and without credit.**

Fees are due and payable within ten days after receipt of the bill from the Finance Office of the College. Remittances should be made to Lebanon Valley College and may be sent by mail to the Secretary of the Finance Committee.

REGISTRATION

Special registration evenings for the extension classes in Harrisburg will be held in the Central High School Building on Forster Street from 7:00 to 9:00 p. m. on Monday and Tuesday evenings. September 20 and 21. At that time students interested in Extension classes may meet and consult with the director and Extension class teachers relative to their courses. Students unable to register on either of the above evenings may do so on the evening the class in which they are interested meets.

Registration for the evening classes at Annville will be held on Friday evening, September 24, from 7:00 to 9:00 p.m.

EXTENSION COURSES — 1948-1949

Central School, Forster Street, Harrisburg, Pa.

Classes begin the week of September 27.

Course

Psychology
History
Mathematics
Economic Geography
Economics
English
American Government
Education
Principles of Sociology
Philosophy

Evening to be determined at time
of registration.

Description of Courses Offered in Harrisburg

ECONOMICS

E-33. Money and Banking. This course deals with: the nature and functions of money; monetary standards and systems; monetary development in the United States; the National banking system; the structure and functions of the Federal Reserve System; commercial banking; credit and its uses; credit control; monetary policy and the business cycle; central banks; investment banking; savings banks; consumptive credit institutions; agricultural credit. One semester. Three semester hours credit.

E-73. Contemporary Economic Problems. This course is devoted specifically to the study of present day economic problems. It deals with the problems of rationing, price ceilings, inflation, taxation, the business cycle, the banking system, agriculture, transportation, population, labor, post-war period. One semester. Three semester hours credit.

EDUCATION

(One or more of the following courses, depending on demand.)

E-23. History of Education in the United States. The development of education in the United States in relation to social and economic changes from colonial times to the present, including detailed study of developments in Pennsylvania. One semester. Three semester hours credit.

E-83. Educational Measurements. Preparation for testing by the classroom teacher is offered through studying principles of validity and reliability, appraising and constructing tests, and considering the use of results. Laboratory fee of one dollar. Three semester hours credit. One semester.

E-203. Visual and Sensory Techniques. Psychological bases for sensory aids; use of apparatus; sources of equipment and supplies. Laboratory fee of four dollars. One semester. Three semester hours credit.

Note: If there is a sufficient demand, any other standard course in the secondary field may be offered in addition to, or in place of, any of the above courses.

ENGLISH

(One or more of the following courses, depending on demand.)

E-16. English Composition. This course is required of all students proceeding to a college degree. Throughout the year. Six semester hours credit.

E-523-A, E-523-B. American Literature. This course will deal with American Literature from the beginnings to the present day. Throughout the year. Three semester hours credit per semester.

HISTORY

(One or more of the following courses, depending on demand.)

E-23-A. Europe from 1815 to 1914. A survey of nineteenth century Europe. Three hours. First semester.

E-23-B. Europe from 1914 to the Present. A study of the World War and post-war problems. Emphasis will be placed upon current history. Three hours. Second semester.

E-46. Political and Social History of the United States and Pennsylvania.* A general survey of American History with particular attention to social and cultural trends. Attention will be given to the history of Pennsylvania. Throughout the year. Three semester hours credit per semester.

* Attention is called to the action of State Council of Education, December 4, 1942.

"That subsequent to September 1, 1943, all permanent certificates issued by the Department of Public Instruction to teach in the public schools of the Commonwealth, shall, in addition to the present regulations, require a basic course in the history of the United States and Pennsylvania."

And further, that subsequent to September 1, 1944, all certificates issued by the Department of Public Instruction to teach in the public schools of the Commonwealth shall, in addition to the present regulations, require a basic course in the history of the United States and Pennsylvania."

The above course is designed to meet the requirements of the State.

E-116. History of Civilization. This course introduces the student to the principal developments of mankind from early historical times to the present. Emphasis will be placed on the history of Western civilization in its political, social, and cultural achievements.

MATHEMATICS

(One or more of the following courses, depending on demand.)

E-13. Advanced Algebra. Covering ratio and proportion; variation; progressions; binomial theorem; theorem of undetermined coefficients; logarithms; permutations and combinations; theory of equations; partial fractions, etc. First semester. Three semester hours credit.

E-23. Plane Trigonometry. Definitions of trigonometric functions; right and oblique triangles; computation of distances and heights; development of trigonometric formulae. Second semester. Three semester hours credit.

E-36. Analytic Geometry. The equations of the straight line, circle, ellipse, parabola and hyperbola are studied. Numerous examples are solved, and as much of the higher plane curves and of the geometry of space is covered as time will permit. Throughout the year. Three semester hours credit per semester.

PHILOSOPHY

E-03. Introduction to Philosophy. This course is intended to introduce beginners to the basic problems and theories of philosophy and quicken them to some appreciation of the role played by philosophy in the whole movement of civilization, while at the same time giving them at least an inkling of the work of the greatest thinkers and arousing in them a desire to go to the sources. Three hours. First semester.

E-13. Inductive and Deductive Logic. This course is intended to furnish the student with a knowledge of the laws of correct thinking, the purpose and place of the syllogism in the processes of thinking, and the detection of fallacies in thinking. Three hours. Second semester.

E-32. Ethics. The aim of this course is to acquaint the student with the academic ethical problems, and to effect an awakening and a strengthening of the moral sense. This is a required course for all students proceeding to a degree. Two semester hours credit.

POLITICAL SCIENCE

E-16. American Government and Politics. A course designed to give the students a working knowledge of the fundamentals of Federal and State Government. Three or six semester hours credit.

PSYCHOLOGY

(One or more of the following courses, depending on demand.)

E-13. General Psychology. This course aims to acquaint the student with the psychological standpoint and with the fundamental psychological principles. It includes a study of such topics as native tendencies, acquired tendencies, emotions, imagination, memory, and reasoning. Lectures, discussions, and laboratory work. Three semester hours credit.

E-23. Educational Psychology. Designed to meet the needs of students of education who are seeking from psychology the facts and principles that have a bearing on their problems. Special emphasis is placed on the learning process. Prerequisite: Psychology 13. Three semester hours credit.

E-43. Psychology of Adolescence. A study of the physical and mental changes which characterize adolescence. The questions of rate and variation in learning, motive, personality, disturbances and control of behavior will be handled. This course has been approved by the State Department of Education for professional credit. Three semester hours credit.

E-53. Applied Psychology. A survey of the applications of Psychology to the various fields of human relations. It includes such topics as: increase in efficiency, effect of suggestions, improvement of personality, advertising, and the psychology of the public platform. Three semester hours credit.

E-63. Mental Hygiene. A study of wholesome, effective personality adjustments, including causes and treatment of the more common social and emotional maladjustments among college students. Prerequisite: Psychology 13. Three semester hours credit.

E-93. Abnormal Psychology. An introduction to the study of abnormal behavior, including such topics as hysteria, multiple personality, hypnotism, analysis of nervous and mental maladjustments, and a study of psychological processes as they occur in the more marked forms of derangement. Prerequisite: General Psychology. Three semester hours credit.

SOCIOLOGY

E-13. Introductory Sociology. The nature of man's social heritage, the bearing of group life upon the individual's personality, the development of social institutions and community life, and the forces involved in social change and reorganization are the principal topics studied in this course. Three hours. First semester.

Description of Courses Offered in Annville

The following courses will be offered by the college at Annville during the college year 1948-1949. The Science courses offer four semester hours credit—two hours credit for the lecture work and two hours credit for the laboratory work per semester. The lecture work and the laboratory work will be offered at a time mutually satisfactory to students and instructors. Residence credit is given for all courses taken at the college.

The time for the weekly meetings of each class will be arranged at the time classes are organized. Registration and organization of classes will take place in the Registrar's Office in the Administration Building of the college on Friday, September 24 from 7:00 to 9:00 p. m.

Most of the courses are offered Friday evenings, and are offered at such times as to enable students to take two courses. Should a class so desire, a course may be offered on Saturday mornings.

RELIGION

14. Introduction to English Bible. An appreciative and historical survey of the literature of the Old and New Testaments. This is a required course for all students proceeding to a degree. Throughout the year. Two semester hours credit per semester.

82. The Teachings of Jesus. This course attempts an intensive study of the religious concepts of Jesus as set forth in the Gospels. Required of all proceeding to a college degree at Lebanon Valley College. Two semester hours credit.

BIOLOGY

18. General Biology. This course fulfills the science requirements of students proceeding toward a degree excepting those majoring in science in which case additional science courses are required. In addition to two hours of lectures per week, four hours work per week in the laboratory is required. The lectures and the laboratory work will be held on Saturdays. Credit will be granted to those students who wish only the lecture work and not the laboratory work. Throughout the year. Four semester hours credit per semester.

Note: If there should be sufficient demand, other courses in Biology may be offered.

BUSINESS ADMINISTRATION

36. Principles of Accounting. A course in accounting principles and their application in business to sole traders, partnerships, and corporations; books of original entry; operating accounts and balance sheets; the preparation of financial statements; columnar books; controlling accounts; elements of corporation accounting; branch house accounting; business papers. Three or six semester hours credit.

103. Elementary Statistics. General introduction to the use of statistics; method of collection, tabulation, and graphic presentation; analysis and interpretation; charts; averages, dispersion and skewness; correlation; application to the study of business cycles, population, and other problems. Required course for all majors in Business Administration and Economics. The course is a particularly valuable course for those preparing for Civil Service Examinations. This is strictly a first course in statistics. Either semester. Three semester hours credit.

213. Principles of Selling. The background and relationships of selling; the steps of the sale; demonstrations and practice in the selling methods; practical application. Three hours. First semester.

183. Fundamentals of Sales Management. Organization of the sales department; study of the product; market statistics; the salesman; the buyer; problems of procuring, selecting and training the sales force; equipment and sales aids; sales promotion; reports; selling costs and control; sales planning. Three hours. Second semester.

223. C.P.A. Problems. The course aims to train the student in the development of facility in the solution of problems found in C.P.A. work. The material used throughout the semester is selected from past state boards and A.I.A. examinations. The methods of solution are emphasized. Regular students and special registrants must show evidence of ability to handle work before admittance. Three hours. Second semester.

263. Auditing. Scope and types of audits; procedures during auditing process; writing the report; case problems and audit of a practice set. Three hours. First semester.

ECONOMICS

(One or more of the following courses, depending on demand.)

13. Economic Geography. The course deals with: the field and function of economic geography, distribution of population, the earth, land forms, influence of soils, temperature, winds and ocean currents, climates of the world. Much of the course will deal with the more important commodities of the world's trade—their production, export and import in the various countries of the world. Stress will be laid on the chief sources of raw materials, their industrial uses and the marketing and transportation problems connected therewith. Particular stress will be placed on critical and strategic materials, their availability and substitutes, if any. One semester. Three semester hours credit.

16. Principles of Economics. A course dealing with the principles underlying the operation of the economic system. A study of production, value, distribution, and consumption. The course is based partly on lectures and partly on a discussion of problems. Throughout the year. Students may take either or both semesters. Three semester hours credit per semester.

CHEMISTRY

18. General Inorganic Chemistry. A systematic study of the fundamental principles of and the sources, properties, and use of the important elements and compounds. The lectures are illustrated by displays, demonstrations, experiments, and moving pictures. In the laboratory the student acquires first-hand acquaintance with numerous representative substances and methods. The laboratory fee is \$16.00. Throughout the year. Four semester hours credit per semester.

48. Organic Chemistry. Two hours lectures and recitations and three hours of laboratory work. The course includes a study of the sources, classification, and type reactions of organic materials. It includes foodstuffs and their relation to nutrition, dyes, pharmaceuticals, explosives, coal tar intermediates, and manufacturing processes.

The laboratory work consists of about sixty experiments covering the preparation and study of a wide range of representative compounds. Prerequisite: Chemistry 18. Laboratory fee is \$24.00. Throughout the year. Four semester hours credit per semester.

EDUCATION

23. History of Education in the United States. The development of education in the United States in relation to social and economic changes from colonial times to the present, including detailed study of developments in Pennsylvania. One semester. Three semester hours credit.

83. Educational Measurements. A critical analysis of the problems in measuring the results of teaching. A study of the uses and administration of representative tests and scales for the junior and senior high school subjects. One semester. Three semester hours credit.

133. Principles and Techniques of Secondary School Teaching. A study of principles, practices, and methods with their significance to secondary school teaching. One semester. Three semester hours credit.

203. Visual and Sensory Techniques. Psychological bases for sensory aids; use of apparatus; sources of equipment and supplies. Laboratory fee of four dollars. Three semester hours credit.

Note: If there is a sufficient demand, any other standard course in the secondary field may be offered in addition to, or in place of, any of the above courses.

ENGLISH

16. English Composition. Required of all students proceeding to a college degree. Six semester hours credit.

522-A & B. American Literature. From the beginnings to the present day. Two hours credit per semester.

FRENCH

06. Elementary French. This course is intended for those who begin French in College. Its aim is to enable the student to write simple French sentences, to carry on a conversation in easy French, and to read French of ordinary difficulty. College credit of six semester hours will be granted for this course, if followed by French 16, but it cannot be counted toward a major.

16. First Year College French. This course presupposes two years of high school French. It includes further drill in the principles of grammar, practice in conversation, composition, and dictation, and more extensive reading. Six semester hours credit.

GERMAN

06. Elementary German. This course is intended to give students a reading knowledge of German of average difficulty, and to enable them to understand the spoken language and to express simple ideas idiomatically. College credit will be given for the course but it cannot be counted toward a major. Six semester hours credit.

16. Modern German Literature. Reading of nineteenth and twentieth century literature combined with a study of geography, history, and art. Grammar and composition. Six semester hours credit.

HISTORY

23-A. Europe from 1815 to 1914. A survey of nineteenth century Europe. Three hours. First semester.

23-B. Europe from 1914 to the Present. A study of the World War and post-war problems. Emphasis will be placed upon current history. Three hours. Second semester.

46. Political and Social History of the United States and Pennsylvania. A general course in American History with special emphasis on political and social developments. This course is designed to fulfill the state requirements for United States and Pennsylvania history. Three hours. Throughout the year.

E.-116. History of Civilization. This course introduces the student to the principal developments of mankind from early historical times to the present. Emphasis will be placed on the history of Western civilization in its political, social, and cultural achievements.

MATHEMATICS

13. Advanced Algebra. Covering ratio and proportion, variation, progressions, binomial theorem, theorem of undetermined coefficients, logarithms, permutations and combinations, theory of equations, partial fractions, etc. First semester. Three semester hours credit.

23. Plane Trigonometry. Definitions of trigonometric functions, right and oblique triangles, computation of distances and heights. development of trigonometric formulae. Second semester. Three semester hours credit.

36. Analytic Geometry. The equations of the straight line, circle, ellipse, parabola and hyperbola are studied. Numerous examples are solved, and as much of the higher plane curves and of the geometry of space is covered as time will permit. Throughout the year. Three semester hours credit per semester.

POLITICAL SCIENCE

16. American Government and Politics. A course designed to give the students a working knowledge of the fundamental laws of Federal and State Government. Three or six semester hours credit.

43. Political Theory. A survey of the different philosophies and theories of Government, Ancient and Modern, with special reference to political philosophy since the 16th Century. Three semester hours credit.

PSYCHOLOGY

13. General Psychology. This course aims to acquaint the student with the psychological standpoint and with the fundamental psychological principles. It includes a study of such topics as native tendencies, acquired tendencies, emotions, imagination, memory, and reasoning. Lectures, discussions, and laboratory work. Three semester hours credit.

23. Educational Psychology. Designed to meet the needs of students of education who are seeking from psychology the facts and principles that have a bearing on their problems. Special emphasis is placed on the learning process. Prerequisite: Psychology 13. Three semester hours credit.

43. Psychology of Adolescence. A study of the physical and mental changes which characterize adolescence. The questions of rate and variation in learning, motive, personality, disturbances and control of behavior will be handled. This course has been approved by the State Department of Education for professional credit. Three semester hours credit.

53. Applied Psychology. A survey of the applications of Psychology to the various fields of human relations. It includes such topics as: increase in efficiency, effect of suggestions, improvement of personality, advertising, and the psychology of the public platform. One semester. Three semester hours credit.

63. Mental Hygiene. A study of wholesome, effective personality adjustments, including the causes and treatment of the more common and emotional maladjustments among college students. Pre-requisite: General Psychology. One semester. Three semester hours credit.

93. Abnormal Psychology. An introduction to the study of abnormal behavior, including such topics as hysteria, multiple personality, hypnotism, analysis of nervous and mental maladjustments, and a study of psychological processes as they occur in the more marked forms of derangement. Prerequisite: General Psychology. One semester. Three semester hours credit.

RUSSIAN

06. Elementary Russian. This course is intended to give students a reading knowledge of Russian, to enable them to understand the spoken language, and express simple ideas idiomatically. College credit will be given for the course, but it cannot be counted toward a major. Six semester hours credit.

SPANISH

16. First Year College Spanish. This is a continuation and extension of course 06 and includes further drill in the principles of grammar, practice in conversation, composition, and dictation, and more extensive reading. For entrance to Spanish 16, the preparatory course 06 or its equivalent (two years of high school Spanish) will be required. Six semester hours credit.

VERY IMPORTANT!

The number of courses offered during 1948-1949 will be determined by the requests of our students and by the number of professors available. In order that we may know definitely the courses for which there is a demand, you are urged to fill in the form below at once and mail to Dr. G. A. Richie.

Address _____

Dr. G. A. Richie, Director,
Extension & Evening Classes,
Lebanon Valley College,
Annville, Pa.

Dear Sir:

I expect to register in the following courses in September at Harrisburg:

Economics Mathematics History

English Education Philosophy

I expect to register in the following courses in September at Annville:

Biology 18 Mathematics English

Chemistry 18 Business Ad. History

Education Economics Religion

French _____

Signed _____

